

# **Unapproved**

## **SALEM BOARD OF FINANCE REGULAR MEETING MINUTES March 14, 2013**

### **PRESENT**

Carole Eckart  
T. J. Butcher  
George Householder  
Greg Preston  
David Kennedy (Alt)  
Janet Griggs  
Bill Weinschenker

### **ABSENT**

Peter Lee (Alt)  
John Dolan (Alt)

B. Weinschenker called the meeting to order at 7:00 PM

**Recognition of Visitors:** None

**Communications:** None

**Additions to Agenda:**

**School Capital Technology's item #6**

### **1. APPROVAL OF MINUTES:**

- Approve minutes from February 14, 2013 Regular Meeting  
**M/S/C: (Preston/Householder) to accept the regular meeting minutes as presented.**

**Vote: Approved Unanimously**

- Approve minutes from February 28, 2013 Special Meeting  
**M/S/C: (Butcher/Griggs) to accept the special meeting minutes as presented.**

**Vote: Yes: (Eckart, Butcher, Preston, Griggs, Weinschenker**

**Abstain: (Householder)**

### **2. Treasurer's Report (See File Copy)**

- Overall, total revenue collection rate is up.
- No tax revenue from the Zemko property as yet. The First Selectman will discuss this under his report later in the meeting.
- M. Ferren has created special funds for the Town Clerk's, restricted funds for Farmland, and Historic Preservation. She is waiting to speak with the Auditor about the correct allocation of these funds. As of June 30, 2012, the audit combined these funds into one. There was also an additional fund created for LOCIP by the Treasurer.

### **3. Public Comments: None**

### **4. Selectman's Report**

**First Selectman K. Lyden reported the following information to the BOF.**

- The Zemko property closing will be tomorrow, March 15<sup>th</sup>. The vehicles were removed from the property. The check was written to purchase this property a month ago, but closing was postponed until all vehicles were removed. Once the closing has been completed, the First Selectman can apply to the State for the LOCIP Funds as previously agreed to by the BOF.
- The retainer from the Sidewalk Grant has been received. The grant paid 80%, and the Town's part was 20% of the total, \$130,000.
- The Town's Planner/Zoning Officer, Mary Ann Chinatti has resigned her position to work for the Town of Thompson. Her last day in March 31. SCCOG has been contacted. The Planning and Zoning Commission is the hiring approval authority to fill this position. An agreement by the Commission, with the recommendation from the First Selection, agreed to hire Mr. Serra, a consultant from SCCOG, for six months to see if this will meet the needs of the town for a Town Planner. Additional resources will be needed to cover ZEO needs. Discussion followed on how to fund this six-month position. The BOF does not want the consultant expense under the Salary Department. This expense should be placed in Department #157, Regional Services, in the 2013/2014-budget year until a decision is made for this position.

### **5. Recreation Request for Money for Batting Cage**

Recreation Committee Chairperson, Sue Spang is requesting \$10,022.85 in additional appropriations to replace a batting cage and fieldwork that was damaged during Storm Sandy. The total amounts of the damage to these two items were \$11,022.85. The insurance check totaling \$10,022.85 has been received by the town and is in the General Fund. This amount represents a deductible of \$1,000. The town hopes to receive another \$750 from FEMA to recover some of the insurance deductible.

**M/S/C: (Butcher/Griggs) to approve the additional appropriation in the amount of \$10,022.85 for the Recreation batting cage/field repairs for Department #645, line item 5-645-645.**

**Vote: Approved Unanimously**

#### **6. BOE Capital Request for Technology (See File Copy)**

Superintendent Joe Onofrio introduced the Connecticut Computer consultant, Tom Riggio. He gave an overview on the plans to upgrade the Salem School's technology.

This upgrade is necessary because the State of Connecticut is mandating that all students will be required to use computers for the CAP and Mastery tests. Mr. Riggio stated that the upgrade in technology will be done in three stages.

- i. Web Filtering, Virtual Host, Firewall, Desktop and Application Patch Management
- ii. 10GM Fiber Backbone, Core 48 Port 1 GB power over Ethernet switches and upgrade wireless
- iii. CAT 6 wiring and Point 48 Port 1 GB switches and wireless expansion

The estimated total for this upgrade is \$437,560.

Discussion followed on what amount of funding the BOE is looking for this year and how much is considered capital and what is not.

**M/S/C: (Butcher/Griggs) to table the BOE Capital Technology item until the March 28, 2013 Special BOF meeting.**

**Vote: Approved Unanimously**

#### **Seat Alternate:**

G. Householder's request for the BOE is to add a line in their budget for expenses to date.

George Householder removed himself from the meeting.

**M/S/C: (Eckart/Preston) to seat David Kennedy in place of George Householder.**

**Vote: Approved Unanimously**

**7. Proposed Appropriations for the 2013/2014 Budget.**

**A. Salem School Budget 2013/2014(Packet Included)**

Steve Buck, Chairman of the BOE, started his presentation by informing the BOF that all improvements proposed last year by Kate Griffin, Superintendent, were implemented. Salem expanded the Kindergarten class from ½ day to a full day schedule, purchasing instructional materials, maintaining a certain dollar amount each year for repairs to the school buildings, and hiring a staff person with more certifications for the Language Arts position.

**M/S/C: (Butcher/Preston) to table the BOE 2013/2014 Budget until the March 28, 2013 special BOF meeting.**

**Vote: Approved Unanimously**

**B. Revenue (Packet Included)**

Chairman Weinschenker noted that the estimated revenue figures for the 2013/2014 budget need to incorporate changes discussed at this meeting. He noted that Department # 91, Property taxes, is based on the current mil rate.

Revenues for the following departments need to be added/researched further:

- Dept. #91 –General Property Taxes \$150,000, Interest \$65,000, Liens \$1,200, MV Supplement \$65,000, MV Interest \$2,000.
- Dept. #95 Charges for Current Services- M. Ferren to investigate Town Clerk's funding/expense, more info on miscellaneous line item.

**M/S/C (Eckart/Griggs) to table Revenue Department # 92-97 until the March 28, 2013 BOF Special Meeting**

**Vote: Approved Unanimously**

Old Business

Funding Zemko Property discussion deferred to next meeting.

**Adjournment**

**M/S/C (Preston/Griggs) to adjourn at 10:45 PM.**

**Vote: Approved Unanimously**

**Virginia Casey**  
**Recording Secretary**